

## REHEARSAL ATTENDANCE POLICY

### PERFORMANCE ATTENDANCE

**All performances** listed on the CCGD calendar handed out in August are **mandatory**. In August, if you find you have a conflict with a performance, call the Artistic Director, Ms. Nott at 214-965-0491 IMMEDIATELY.

Performance attendance is different from rehearsal attendance. Missing a performance may be grounds for dismissal. Requests to miss a performance must be submitted to Ms. Nott four weeks in advance.

**PLEASE DO NOT ACCEPT A ROLE IN ANY MUSICAL OR DRAMATIC PRODUCTION THAT WILL CONFLICT WITH A CCGD PERFORMANCE!**

### REHEARSAL ATTENDANCE

Singers must attend ALL rehearsals in order to fully learn the music being taught. However, we understand that unavoidable circumstances do arise. There are two kinds of absences: Regular and Music. **We ask that you notify Susan in the chorus office, by email ([susan@thechildrenschorus.org](mailto:susan@thechildrenschorus.org)), if your singer is going to be absent for any reason.**

#### Regular Absences

A singer can be absent **3 times each semester** for illness, too much homework, car trouble, spring break, bad traffic, bad weather, TAKS testing, vacation, “forgot”, Fair Day, you name it. These are called “regular” absences.

These “regular” absences are tracked as follows:

**One (1)** absence for missing a **Monday** night rehearsal

**One and one half (1.5)** absences for missing a **Saturday** rehearsal (applies to Concert I, Concert II and Apprentice)

**Two (2)** tardies count as one absence

Choristers are considered tardy if:

Arriving 10 minutes after the rehearsal start time; or

Leaving rehearsal more than 10 minutes early

#### **Penalties for Excessive “Regular” Absences**

After three “regular” absences, a letter will be sent from Ms. Nott, the Artistic Director. After the fourth “regular” absence, the singer may be dismissed from the chorus. There are no refunds for tuition.

#### Music Absences

CCGD encourages all singers to participate in their school music and religious choir programs. Absences for **graded school music** (school choir, school band or school orchestra) or religious choir are considered “Music” absences and will not count toward the three “regular” absences. **However, you must let CCGD know at least four weeks in advance of a school music or religious choir absence.** See the section below about participation in school musicals.

### **Penalties for Excessive “Music” Absences**

This is handled on a case-by-case basis. On occasion, there may come a point when your singer simply is not in enough rehearsals to participate fully. The Artistic Director will call you to discuss dismissal. There are no refunds for tuition.

### **All Musical Theatre Productions (school, church, community, etc.)**

If you choose or are required to participate in a musical theatre production (at your school, your church, in the community, etc.), **this is not considered a “Music” absence and must be coordinated in advance with Ms. Nott**, the Artistic Director:

1. Let the musical conductor know of your Monday night commitment with CCGD. This discussion should occur *well in advance* of the first musical rehearsal. Many musical directors accept a “conflict sheet” at the time of the musical audition for the student’s regularly scheduled activities. They will work with you!
2. Once you have discussed your CCGD commitment with the musical director, email Ms. Nott, the Artistic Director ([cynthia@thechildrenschorus.org](mailto:cynthia@thechildrenschorus.org)) to discuss a compromise, including in the email all dates you foresee being absent from CCGD rehearsal.

**REMEMBER:** Participation in any musical theatre production must be coordinated in advance with Ms. Nott!

*There is room for compromise, but you must be present at CCGD rehearsals and performances in order to participate fully.*